

Mpox Vaccine Providers

Inventory & Administration Reporting Guide

Please refer to this guide when reporting your mpox (MPX) vaccine inventory and administered MPX vaccine doses in PhilaVax IIS.

For your MPX inventory, report the number of vials - not doses.

Throughout the PhilaVax Inventory Modules, where it says doses, **indicate the number of vials for MPX vaccine**. This includes references to **doses on-hand** and **inventory by doses** in the different modules and pop-ups. [see figure 1]

For example, for step 6 of the [Reconciliation Guide](#), enter the number of **vials** you have on hand in the **Physical Count** column. After you click the "Update" button, copy the **Inventory Difference**, into the **Aggregate Administered** column. This is the **number of vials** that you used since your last order. [see figure 2]



figure 2

| Inventory by Doses | | | | |
|--|---------|------------------------|----------------------|----------------------|
| Description | Summary | Aggregate Administered | Physical Count | Inventory Difference |
| Private | | | | |
| 1. Smallpox Monkeypox (JYNNEOS (20 x Single Dose Vial)) BN • 50632-0001-02 • FDP00002 • 08/31/2023 | Σ | <input type="text"/> | <input type="text"/> | 0 |

Report **all** administration data for **every MPX dose** administered via HL7 connection or STFP flat file. [see figure 3]



**most providers are drawing 3 - 4 doses per vial.*

Have Questions? Contact Us!

If you have questions or issues about reporting your MPX vaccine inventory or administered MPX vaccine doses in PhilaVax, please contact us at vaccines@phila.gov.