

# MPX Vaccine Providers

## Inventory & Administration Reporting Guide

Please refer to this guide when reporting your monkeypox (MPX) vaccine inventory and administered MPX vaccine doses in PhilaVax IIS.

**For your MPX inventory, report the number of vials - not doses.**

Throughout the PhilaVax Inventory Modules, where it says doses, **indicate the number of vials for MPX vaccine**. This includes references to **doses on-hand** and **inventory by doses** in the different modules and pop-ups. [see figure 1]

For example, for step 2 of the [Reconciliation Cheat Sheet](#), enter the number of **vials** you have on hand in the **Physical Count** column. After you click the "Update" button, copy the **Inventory Difference**, into the **Aggregate Administered** column. This is the **number of vials** that you used since your last order. [see figure 2]



figure 2

Inventory by Doses				
Description	Summary	Aggregate Administered	Physical Count	Inventory Difference
Private				
1. Smallpox Monkeypox (JYNNEOS (20 x Single Dose Vial)) BN • 50632-0001-02 • FDP00002 • 08/31/2023	Σ	<input type="text"/>	<input type="text"/>	0

Report **all** administration data for **every MPX dose** administered via HL7 connection or STFP flat file. [see figure 3]



*\*most providers are drawing 3 - 4 doses per vial.*

## Have Questions? Contact Us!

If you have questions or issues about reporting your MPX vaccine inventory or administered MPX vaccine doses in PhilaVax, please contact us at [vaccines@phila.gov](mailto:vaccines@phila.gov).